

Steering Committee Meeting - August 11, 2021

Attendees: Ros, Jennison, Melissa, Paul, Betsy, Wendy, Eric

ACTION ITEM: **Jennison** to discuss virtual options for NEES+NSS with the planning committee

ACTION ITEM: **Ros** will invite Rob Davies ideally for Sept (you can ask him about Oct, Nov too)

ACTION ITEM: **Melissa** will reach out to North Central Climate Collaborative for October or November

ACTION ITEM: **Sabrina** find out if Faith is free October or November

ACTION ITEM: **Paul** will speak with Deb about additional responsibilities to provide administrative support the NTAE National Extension Climate Action Team in addition to NECI administrative support

ACTION ITEMS: **Deb** (Betsy will share these with Deb - email sent to Deb 8/11/2021)

- beef up the existing pages such as 'resources' first before starting new pages/content areas (like youth or from future subcommittees)
- (not urgent) Link website and Extension Foundation Connect Extension climate blog posts auto post to the NECI website, and also link to social media accounts (Tracy Morgan is the lead for Facebook)
- Benita Litson's name is misspelled on the 'Events' page under Day Two (Deb has corrected)

1. Climate Forum Day Three - Next Steps (Paul)

- Committees proposed in Action Items:
 - 1. Partnerships & Policy
 - 2. Professional, Program & Curriculum Development
 - 3. Climate Justice
 - 4. Communications & Marketing
 - 5. Accountability & Evaluation
- Diversity, Equity, and Inclusion/Climate Justice Subcommittee
 - Paul will send out an email to those who participate in this breakout session at the forum.
 - Begin holding monthly subcommittee meetings - stagger so not near NECI monthly meeting time
 - Time commitment, expectations of members, timing frequency and scheduling of meetings, any minimum member numbers or requirements
 - Purpose of subcommittee upfront
 - Any goals, what's written in the Action Items doc, connecting and building relationships across Extension professionals, etc.
 - Imagined workflow but leaving space to organically design how to accomplish work
 - Think about co-chairs for subcommittees

2. ECOP Climate Priority Team Updates (Ros, Paul, Betsy, Jennison)

- 21 participants last meeting
- Priority Areas for Climate Working Document to cross-compare with our action items:
<https://docs.google.com/document/d/1uKab4HT9voJIH0qLYpAaHonhx10tZNNWb3KXrFyAGzU/edit?usp=sharing>
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3. **Website Updates - try to get to this topic today as it has been tabled twice (Betsy)**
- Deb updated the 'Monthly Meetings' page to better accommodate listing both the SC and Member meeting information and archives. Check it out here - <https://nationalextensionclimateinitiative.net/monthly-meetings/>
 - Deb has some good ideas for adding content to the NECI website and she is ready to move forward once we have given them our consideration. (How fabulous!) The website updates for your consideration include:
 - Revisit the idea of making an "Action" page that can house events as well as other action orientated things. Again, this will not change existing URLs such as the "Events" page.
 - Beef up the "Resources" page so it is more of a clearinghouse of meaningful/useful resources - similar to what we did with the [LGBTQ+ resources](#).
 - Have an events calendar - this can be done with Google, as we have done with the map.
 - Create a "Youth" page highlighting programs/resources/opportunities for or about youth
4. **Climate Session at NEES+NSS (Ros)**
- NEES+NSS Agenda
 - https://9409f93c-dcd9-416d-93e7-5c597b5ebcdb.filesusr.com/ugd/333509_6e1c791b3b3f4cdcb9d64b07521d06a2.pdf
 - Day's agenda
 - Planned outcomes for the day
 - I suggest our SC meet at lunch that Tues at NSS (whoever is attending in person), and jot down key points regarding a goal and objectives for national extension WRT climate change
 - 2:45-4:30 is the climate meeting...
 - Climate Change in Extension: Priority Actions, Federal Steps Taken, and Prioritizing Our Next Steps Roslynn McCann, Utah State University; Jennison Kipp, University of Florida; Paul Lachapelle, Montana State University; Chuck Ross, The Extension Foundation
 - Working Meeting Agenda
 - Background - report, forum
 - NECI action items & ECOP items - posted on wall and participants prioritize top 3 with post-its/marker
 - The information compiled here will be shared with ECOP and used by them to advance the climate work in Extension
 - Come away with concrete action items and goals to achieve in the coming 12 months
 - Collaboratively develop national mission statement for climate change work in Extension to be approved and posted by ECOP (Dr. Henney)
 - NECI social on Tuesday evening? (Jennison)
 - FYI - NIFA personnel are not allowed to travel at this time

- 5. September presenter - still needs to be identified and invited**
- Unavailable - Mike Hoffmann is unavailable to present in September BUT he is confirmed to present at the December 2nd meeting.
 - Ros: Happy to invite Rob Davies - would be a great Prof.Dv. presentation for all of us!
 - Sabrina (via email dated 8/10) - I think Faith Kearns would prefer to present AFTER September, as she has hoped to have a few in-person workshops before giving more virtual ones. BUT, I would be happy to see if **Adina Merenlender** could present in September. Her book, [Climate Stewardship](#), is slated to come out Sept. 7th, and she is a close friend who would give me an answer quickly.
 - Would you like Sabrina to invite Adina?
 - Ros would like to invite Rob Davies for this month or a coming month and Paul suggested he could also speak to the recent IPCC report
 - Melissa will reach out to North Central Climate Collaborative for October or November
- 6. NTAE National Extension Climate Action Team Updates (Jennison, Betsy)**
- WRDC is waiting to receive the official award notification to begin the subaward process.
 - NEES+NSS funding provided through this grant:
 - Travel stipends \$8K
 - \$5k to support the climate session
 - NEES+NSS will put together form for applicants, differing amounts, evaluate, prioritize speakers
- 7. Topics for September SC Meeting (when Deb is available to join us)**
- Ideally, BEFORE the September meeting - Draft a list of responsibilities outlining the items we would like Deb to coordinate, manage, and oversee that may include:
 - Set up calendar reminders for deadlines for setting speakers, having an agenda done, and to the specific people having those duties? (Tracy)
 - Deb sends out the monthly membership meeting reminder with the agenda and guest speaker info at least 3 days in advance. (Paul)
 - Website (Betsy)
 - SC meeting minutes
 - Other items she is already overseeing/managing
 - We all discuss and agree on the monthly meeting agenda at previous SC meetings (at a minimum at the meeting the week before the monthly meeting). (Paul)
 - Whoever invites the guest speaker sends an announcement to the lists when the speaker is confirmed. This can/should be as far in advance as possible so we can market on our Facebook, lists, etc.(Paul)

Chat from 8/11/2021 meeting

09:40:27 From Roslynn McCann to Everyone:

- Committees proposed in Action Items: 1. Partnerships & Policy
2. Professional, Program & Curriculum Development
3. Climate Justice

4. Communications & Marketing

5. Accountability & Evaluation

09:40:43 From Betsy Newman - WRDC to Everyone:

Hello Eric! We are working through the agenda. It is available here
<https://docs.google.com/document/d/1UA5mTbeX4Qqc9Ls-rxO37nsg2v57ydjTdMbiTh0aBw4/edit>

09:41:18 From ENORLAND to Betsy Newman - WRDC(Direct Message):

Hi! Thanks!

09:42:46 From Roslynn McCann to Everyone:

My top interest and where I could contribute best is 2. Professional, Program & Curriculum Development, although I'd love to participate in a climate justice prof. dv. Workshop created by those more well versed in that area!

09:43:51 From Wendy Hamilton to Everyone:

My interest is communication and marketing.

09:49:56 From Melissa Ocana to Betsy Newman - WRDC(Direct Message):

I was writing notes above and didn't get anything about the update you just gave on funding sorry!

09:52:16 From Roslynn McCann to Everyone:

<https://docs.google.com/document/d/1uKab4HT9voJIH0qLYpAaHonhx10tZNWNb3KXrFyAGzU/edit?usp=sharing>

09:56:01 From Roslynn McCann to Everyone:

I forgot to say, last Friday Karl Martin announced Wisconsin will be launching their climate specialist position in the near future. I've asked him to send me the position description and will get it out to NECI when I have it

09:56:35 From Jennison Kipp (she/her) to Everyone:

That's fantastic, Ros! Thanks for sharing

10:03:08 From Paul Lachapelle (he/him) to Everyone:

Eric - you can call in +1 301 715 8592 US (Washington DC)

Meeting ID: 841 7081 9948

Passcode: 441559

10:11:31 From Paul Lachapelle (he/him) to Everyone:

<https://www.nationalextensionsummits.com/agenda>

10:15:29 From Jennison Kipp (she/her) to Everyone:

Axe throwing is becoming pretty popular these days!

10:18:11 From Paul Lachapelle (he/him) to Everyone:

<https://www.nytimes.com/interactive/2021/us/covid-cases.html>

10:20:31 From Melissa Ocana to Everyone:

<https://docs.google.com/spreadsheets/d/10Tyq7jflnTrCjIJ47eJ75MT5swLon7Gv3sEhCCJXrTE/edit?usp=sharing>

10:23:31 From Paul Lachapelle (he/him) to Everyone:

Rob Davies lecture at MSU Feb. 2020 <https://youtu.be/ICHsoAfnqIs>

10:28:48 From Melissa Ocana to Betsy Newman - WRDC(Direct Message):

I definitely didn't put the recording thing in, it looks like someone made another version underneath for a reminder, let's change it!

10:30:30 From Melissa Ocana to Everyone:

https://docs.google.com/document/d/1lhZNB4DAz-nyWu2qall_7wCo7Kai80WeyEW5g4ptwol/edit?usp=sharing

10:30:40 From Betsy Newman - WRDC to Everyone:

Yes, please get the speaker guidelines changed/updated.

10:32:09 From Roslynn McCann to Everyone:

How long are we telling speakers to present for?

10:32:26 From ENORLAND to Everyone:

I have to jump off for another meeting. Good meeting and much accomplished. Do let me know if you need anything from me. Take care!

10:33:37 From Jennison Kipp (she/her) to Everyone:

Thank you, Eric!

10:35:18 From Jennison Kipp (she/her) to Everyone:

Oh, that's fantastic news for Brent. Yay!

10:43:58 From Roslynn McCann to Everyone:

If we can get Rob Davies for Sept, can someone draft an email for us to send to our respective state Extension educators and invite them to the talk/meeting? Anyone willing?

10:45:50 From Melissa Ocana to Everyone:

I will be on vacation too! Sorry to miss you all.