

## NECI Steering Committee Meeting - January 12, 2022

Attendees: Wendy Hamilton, Rick Schumann, Betsy Newman, Jennison Kipp, Chuck Ross, Paul Lachapelle, Cynthia Nazario-Leary, Ros McCann, Eric Norland, David Kay, Sabrina Drill, Megan Hirschman, Hanz Schmitz

### Action Items from today's meeting:

- Ros or Megan - send Betsy Adi's work email address
- Betsy - add Adi Brown to NECI SC emails and send her the SC meeting invitation
- Betsy - add One-day Climate Action Forum in April 2022 as the first item on the agenda for February's SC meeting
- Betsy/Paul/Melissa - Continue drafting outline of [NECI SC SOP protocols and procedures](#)
- Paul - NECI Committees - Add PD committee?
- David - explore interest in COP26 panel for March PD Meeting
  - What specific aspects of COP26 would be most interesting to hear about?
    - What is most relevant for Extension personnel?
    - Why is COP important/relevant to Extension? - what COP means for local level decision making - ICLEI staff
  - Need to know what the focus would be to better identify speakers
    - Sabrina - Green infrastructure solutions - local and state governments
    - Sabrina - Topics Extension work could be applied to
    - Eric - USDA could give a report out from USDA/USG perspective
    - Chuck - strategic in selecting speakers - wants to learn what I need to do to address climate not how bad it is - we know this so time to find speakers to help advance our work
    - Eric will assist revisioning PD meetings and speakers
- Jennison - Grant access to the NECI Google shared drive to new SC members
- Wendy will reach out to Chuck to discuss reaching out to potential speakers
- Wendy - reach out to Climate Exchange about potential guest speaker
  - Wendy has been researching potential speakers. Sen. Heinrich, New Mexico?
- Megan will inquire with Extension Foundation about an extension for the NTAE Climate award: extend through May 2023
- Sabrina/Jennison - identifying and inviting the February PD speaker
  - Discussion of potential speakers - add ideas to the [speaker list](#)
- Continue to brainstorm ideas of [major projects/efforts](#) NECI can focus on during 2022
  - NECI Committees work - get the committees up and running
  - National Extension Climate Action Team
  - ECOP PAT/PITs
  - Collaborative funding proposals and opportunities
    - NECI positions like the PostDoc
  - Conference sessions
    - National Extension Energy Summit & National Sustainability Summit (NEES+NSS) <https://www.nationalextensionsummits.com> at Penn State May 15-18
  - Do we want to do another NECI Action Forum around Earth Day? - put as first item for Feb SC meeting
    - Maybe 1 day instead of 3 day
    - More specific teeing up what's next and updates in last year

- Ros - tack on to NSS in May rather than do a NECI

### 1. Updates on Action Items from Previous SC Meeting (Betsy)

- Betsy - Send PD and Engagement meeting descriptions to Deb so she may update online platforms (awaiting final review from Ros to changes made during today's SC meeting)
- Betsy - Create Zoom links for 2022s: PD Meetings, SC Meetings, Engagement Meetings
- Betsy - Send calendar invitations to SC for: PD Meetings, SC Meetings, Engagement Meetings
- Deb - Update website, calendars with the new meeting schedules
- Recurring item on SC Meeting agenda: who is hosting this month's engagement
- Deb - Remove any Zoom links and do not post future Zoom links to NECI Facebook from today forward
- Deb - Please do not post recording links to Facebook but instead post a link to the NECI web page for that PD Meeting's recording - goal is to drive traffic to the NECI website
- Ros/Betsy - List for SC of current staff support/funding for NECI:
- Sabrina - Send notice to NECI listserv of upcoming Global Change Research Programs climate assessment workshops for Jan-Feb 2022
- Jennison - Agenda item for January 2022 engagement meeting: how to access the Zoom links for PD and Engagement meetings - join the listserv!
  - Jan. 2022-Engagement Meeting - Agenda item (as per Jennison and Sabrina) - Adding PD and Engagement meetings to your own calendar (Note: Paul sent emails/calendar invites to the listserv on Wed. Jan. 5)
- Wendy - reach out to Climate Exchange about potential guest speaker
  - Wendy has been researching potential speakers. Sen. Heinrich, New Mexico
- Jennison - inviting future guest speakers for PD meetings
- David - brief summary/blog post of his experience at COP26 and general takeaways for US Extension Service - share via NECI listserv too
- David - explore interest in COP26 panel for March PD Meeting
- Sabrina suggested we consider a one-day Climate Action Forum - April 2022
- Betsy/Paul/Melissa - Continue drafting outline of NECI SC SOP protocols and procedures

### 2. Who is hosting the January Engagement Meeting?-recurring agenda item (Jennison)

- Wednesday, January 19, 2022 at 3:00 PM (ET)
  - Jennison and Paul will coordinate with one another to led/host the engagement meetings
  - **Paul** will serve as January's meeting host
- Professional Development** meetings will be led/hosted by Paul and Jennison and the person that invited the guest speaker will introduce the speaker and help facilitate Q&A
  - Megan confirmed that Adi, Extension Foundation, will be assisting with meeting coordination and will work with Paul, Jennison, and Adi to meet
  - Paul and Jennison will discuss with Adi and determine consistency for emails to listserv: who sends reminders, how frequently

### 3. Plan for Impact Collaborative Summit (Jan. 18-20) (Ros)

- Chuck will participate and provide continuity for the team
- Each team will have a coach and note taker
- Who is attending?
  - Betsy is not able to attend
  - Ros will be popping in and out
- Identify top trainings
  - Certification training?
- Identify funding opportunities to apply to for development of training
- Marketing plan

#### 4. NTAE Climate project

- Betsy confirmed both MSU and UFL have received the subaward paperwork to complete and return to Betsy/USU. Once received USU will issue the subawards.
- Betsy forwarded email to Megan that she sent to Peter inquiring about an extension on this award's period of performance. Megan has forwarded the email to Brenna for review/action.
- Megan will follow up with Extension Foundation on this request and get back to us
- Post-doc position can not be advertised until subaward processed and until we have firm dates for the position - can we extend beyond August 2022?
  - Could the position be funded May 2022 - May 2023?